Building Access Information for School of Music Students  
(Updated Spring 2014)

*These guidelines are subject to revision at any time by the Operations Staff and/or the School of Music Space Committee

Be prepared to show your University Issued ID for access to School of Music buildings after 4:00pm during the academic year.

Practice Rooms
Practice rooms are available only to students who are registered as music majors, minors, and/or are enrolled in lessons or the Piano Lab Program.

Keys may be checked out through the Properties and Instructional Support Center (Music Building 1156). You must bring your student ID, and sign a yellow key agreement card. Keys may be checked out for one academic year at a time, and must be returned by the last day of finals during the spring semester.

The School of Music has the following Practice Room Designation(s):

**ABAB3** – General practice rooms in the Music Building with “Gold” plates. Includes a chair, stand, and upright piano. Available to all music majors, minors, and students enrolled in lessons and/or PLP.

**ABAB5** – Grand piano practice rooms in the Music Building. Available to piano and accompanying majors only.

Division Areas
**Harp** – practice rooms designated for harp storage and practice with permission from Ann Yeung.

**Organ** – available to organ students with specific permission from Dana Robinson.

**Harpsichord** – available to harpsichord students with permission from Charlotte Moersch.

**Percussion** – practice rooms designated for percussion practice with permission from Bill Moersch.

**Jazz Drums** – with permission from Joel Spencer.

Classrooms
Classrooms may be reserved by School of Music students for the following:

1) Rehearsals for chamber ensembles
2) Rehearsals for solos and piano
3) Personal practice

Classrooms MAY NOT be reserved by non-School of Music students. (Please see non-School of Music space use information)
Classrooms are open during school days from **7:45am to 6:00pm**. Locking and unlocking of rooms for reservations after 6:00pm will be done by the Night Monitor. Please check in with the Night Monitor if the door for your reservation is locked.

**Concert/Recital Locations**
(Please refer to the recital information page for details – students are allowed two (2) dress rehearsals for a confirmed recital only)

**Music Building Auditorium** – Reservations and access are the same as classrooms. The grand piano is available for use with reservation of this room.

**Smith Recital Hall** – Reservations are made online. The piano key is available for check out for check out through MB 1156 during posted hours, or by appointment. The key may be picked up 48 business hours prior to your reservation, and should be returned the next business day following your reservation/event.

**Smith 25** – Reservations are made online. Room is open from 7:45am to 6:00pm during school days. The key may be picked up 48 hours prior to your reservation, and should be returned the next business day following your reservation.

**Unauthorized use of the performance facilities may result in the suspension of your individual space use abilities. This includes using a hall without a reservation, scheduling the room for someone else, or abusing the facilities in any manner.**

If you have questions, please email music-equipment@illinois.edu.