PLEASE READ THIS BEFORE PRINTING THE CAP TAPE

1. Click the print icon within this program (Adobe Acrobat Reader Toolbar).

2. Deselect the “Fit to page” box so that it is blank.

3. Print Tape and follow instructions.

To confirm that the page printed correctly, fold the paper in half before cutting. The 6 7/8” mark should be positioned approximately 1/16” below the fold line.
An employee owned company

CAP & GOWN DIVISION

HERFF JONES

How To Determine Your Cap Size

Print this form at 100% and carefully cut out the three pieces along the dotted lines. Tape the end of B to Line B so the arrows match. Tape the end of C to Line C so the arrows match. Once you have assembled the cap tape, measure your cap size.

To find your correct cap size, place tape around your head about one inch above your ears. Pull tape snug, but not tight. The number where the tape meets shows the correct cap size to order.

Classkeeper™ and ClassRental™ Measurements

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www.herff-jones.com

#000474
Please provide all the information listed below to submit your gown reservation through 11:59PM on April 20, 2009. When the clock strikes April 21, 2009 and the site closes immediately.

Your cap and gown products are rental products and must be returned. You may retain your tassel as a souvenir but must return the cap and gown.

### Product Information:

- 18 1/2" to 18 5/8" - Size 5 7/8
- 18 3/4" to 19" - Size 6
- 19 1/8" to 19 3/8" - Size 6 1/8
- 19 1/2" to 19 3/4" - Size 6 1/4
- 19 7/8" to 20 1/8" - Size 6 3/8
- 20 1/4" to 20 1/2" - Size 6 1/2
- 20 5/8" to 20 7/8" - Size 6 5/8
- 21" to 21 3/8" - Size 6 3/4

### Cap & Gown Information:

- 21 1/2" to 21 3/4" - Size 7
- 21 7/8" to 22 1/8" - Size 7
- 22 1/4" to 22 1/2" - Size 7 1/8
- 22 5/8" to 22 7/8" - Size 7 1/4
- 23" to 23 1/4" - Size 7 3/8
- 23 3/8" to 23 5/8" - Size 7 1/2
- 23 3/4" to 24 1/8" - Size 7 5/8
- 24 1/4" to 24 1/2" - Size 7 3/4
- 24 5/8" to 24 7/8" - Size 7 7/8

### Height w/shoes:

- 25" to 25 1/4" - Size 8
- 25 3/8" to 25 5/8" - Size 8 1/8
- 25 3/4" to 26" - Size 8 1/4
- 26 1/8" to 26 3/8" - Size 8 3/8

### Cap Size:

- 18 1/2" to 18 5/8" - Size 5 7/8

(measure the circumference of the head one inch above the ear)